

Assistantship Type:	Cindy Buck Ewing Research Assistantship
Department:	Center for Southwest Research and Special Collections – College of University Libraries and Learning Sciences
Pay Rate:	\$2,396.09 per month (pre-masters) / \$2,635.88 (post-masters)
Tuition Award:	None
Benefit Eligibility:	Graduate students who hold an assistantship appointment of 0.25 FTE or greater for at least half of a semester (8 weeks) are eligible for 100% coverage of the health insurance premium by the University under the graduate student health care plan on a semester-by-semester basis.
Anticipated Term:	Spring 2027
Appointment Percent:	50%
Application Deadline:	11/6/2026
Position Summary:	The Center for Southwest Research and Special Collections seeks a research assistant to support the processing and documentation of the Cindy Buck Ewing Photograph Collection. Under the supervision of the Pictorial Archivist, the research assistant will conduct research on the life, career, creative work, and community engagement activities of photographer Cindy Buck Ewing and use that research to help identify, contextualize, arrange, and describe collection materials. The assistant will gain professional experience in archival processing, biographical and historical research, and the description of photographic and born-digital materials according to archival best practices. This collection includes photographic prints and film, slides, and digital files. This is a 50 % FTE position (20 hours a week) with no availability for remote work. Possibility of renewal is contingent continuing availability of funds, satisfactory performance, and academic eligibility.

DUTIES AND RESPONSIBILITIES:

- Research the work and life of Cindy Buck Ewing.
- Research the subjects and contents of the Cindy Ewing Photograph Collection.
- Arrange and describe collection materials including digital files.
- Present at the annual CSWR Graduate Fellows Symposium.
- Other tasks as needed.

Qualifications:

- Academic interest in the study of the arts and/or cultural groups around the world.
- Research and writing skills.
- Oriented to detail.
- Willingness to learn new software.
- Excellent communication, organization, and time management skills.
- Demonstrated ability to work independently.
- Available to work 20 hours a week in person at CSWR.

To be employed as a graduate assistant; the selected candidate must meet the following criteria:

- Formally admitted to a graduate program at the University of New Mexico.
- A graduate student in good standing as determined in the sole discretion of UNM administration.
- For Fall and Spring semester, maintain enrollment at the University of New Mexico for a minimum of 6 hours of course work, thesis, or dissertation hours that count toward the graduate degree.
- A 3.0 grade point average in graduate coursework each semester.
- Within the time limit, as specified in the UNM Graduate Catalog, for completion of the degree sought.

Application Instructions: To be considered for this opportunity, applicants must submit:

- letter of intent
- CV/resume
- Two letters of recommendation

Complete applications must be submitted before November 6th to Fatima Guevara, CSWR Pictorial Archivist, at fdelangelguevara@unm.edu

Incomplete applications will not be considered for this position.

Assistantship holders are represented by United Electrical, Radio and Machine Workers of America (UE).