

2025-2026, Distinctive Native American Collections Fellowship

University of New Mexico, College of University Libraries and Learning Sciences
Center for Southwest Research and Special Collections

This fellowship aligns with Center for Regional Studies Mission in that the fellow will work with the Curator of Native American Collections, in the Center for Southwest Research and Special Collections, to generate new models of cultural management of Native American archival content. In alignment with the published College of University Libraries & Learning Sciences, Native American Collections, Scope of Collections, fellow will assist with continued shaping of collection development to include the history, changes, and present state of Native America. The application of Indigenous methodology as the framework will inform ways in which collaborative stewardship of Native American materials evolves.

The goals of the fellowship are to work with Native American archival and special collections in various aspects of preservation, accessibility, and outreach. The fellow will become familiar with concepts of Indigenous provenance, cultural protocol, cultural management, organization of collection(s), and will assist with creating workflows to determine this need. Fellow will also become familiar with standard archival principles.

Job Duties and Deliverables

Graduate Fellow will:

- Survey archival collections with Native American content; will work closely with pictorial collections
- Determine Indigenous right holder(s)
- Review content when appropriate
- Select collection(s) to process
- Select collection(s) and/or items to digitize
- Assist with tribal outreach

Job duties may include: digitization (scanning, ripping, sending e-files, determine electronic storage needs, assess audio software cleanup needs, add/review/delete collection(s)/item(s) to New Mexico Digital Collections); Outreach (identify Tribal Cultural Preservation Departments and Experts, assist with contact); Process archival collection(s) to include creating finding aid using ArchivesSpace.

Processed Used to Select Fellow

Preferred candidate can demonstrate knowledge of Indigenous methodology in research. Other preferences include an academic background in social sciences or humanities. If interest in applying, please submit a CV, Letter of Interest, a two-page writing sample and a Faculty Reference Letter of Support. Packet will be reviewed with top three candidates selected for an interview. For best consideration, please submit materials by May 15, 2025 to Jolene Manus, Curator of Native American Collections at jmanus@unm.edu.