

University Libraries Instruction Room Policy

The University Libraries' mission is to support, participate in, and enhance the instructional, research, and public service activities of the University of New Mexico. We prioritize service to students, faculty, and staff at UNM.

- Use of library classrooms for University Libraries instruction sessions takes precedence over use of the classrooms for any other purpose.
- Library classrooms are generally not for use by groups outside the University Libraries for non-library activities.
- Library classrooms should not be scheduled for regular repeated meetings nor used as a regular classroom.
- Exceptions to these guidelines will be considered on a case-by-case basis. No exceptions will be granted during the Fall 2020 semester.

Library employees can book classrooms when needed according to the guidelines in this document. The rooms are available via their Outlook Calendars.

For questions about this document, contact Amy Jackson at amyjacks@unm.edu

For other questions about booking the classrooms, please contact one of the representatives listed below.

Library	Room	No. of computers	Contact
Centennial Science and Engineering Library	253	0	CSEL classroom is not available during Fall 2020.
Fine Arts and Design Library Room	426	5	FADL classroom is not available during Fall 2020.
Zimmerman Library	254	0	Zimmerman Library classrooms are not available during Fall 2020.
	B30	0	

Note: Instruction room computers have the same software configurations as student computers in the University Libraries.